



HEALTH AND SAFETY POLICY

The Health and Safety Etc. at Work Act 1974 requires the Liverpool Feds Football club to ensure, so far as reasonably practicable, the health, safety and welfare of its members, and requires it not to put anyone at risk as a result of its activities. The Club's policy is not only to comply fully with the Health and Safety at Work Act but to act proactively to prevent injury, ill-health, damage and loss arising from the club's activities. All risks, other than trivial risks or risks arising from routine activities of everyday life, should be assessed and the appropriate precautions specified and recorded.

There is a duty on all members who voluntary take part in club activities to take reasonable care of themselves and of other persons who may be affected by their acts or omissions. The provision of this policy in no way limits or reduces that responsibility.

The responsibilities set out in this document are to ensure that no activity is pursued without prior consideration of the safety aspects, and that an activity which cannot be carried out to an adequate safety standard should not be carried out.

Health and safety is an important part of the duties of all members of coaching and support 'staff'. In particular, any member of the club who is in charge of players, or fellow volunteer members is responsible for the health and safety of those people. Those with such positions of responsibility must help encourage a commitment to health and safety, and encourage everyone, players and supporters, to adhere to good safety practice.

Health and safety will depend upon all staff working together as a team. The Liverpool Feds Football club expects volunteer staff and members to recognise that they have a clear duty to:

- a. take care for the health and safety of themselves and others;*
- b. co-operate fully with health and safety arrangements made by Liverpool Feds Football club.*

It is the responsibility of Liverpool Feds Football club committee to ensure that health and safety statutory duties are being met and appropriate standards applied. It is essential therefore, that health and safety is considered and managed as an integral part of committee governance.

It is the committee responsibility that managers, coaches and support 'staff' know and undertake their individual responsibilities regarding health and safety; and that the requirements of health and safety legislation and Liverpool Feds Football club policy are met.

Team managers and coaches have responsibility for health and safety in their team training sessions and match day events so far as reasonably practicable. It is the coaching and team management staff that have responsibility and must ensure that proper arrangements are in place.

It is committee responsibility to;

- Ensure that procedures for producing and checking facility risk assessments are followed and ensure that health and safety training needs are identified and that suitable training is provided.
- Allocate the necessary resources, both in terms of time and financial resources, to staff with health and safety as part of their role.
- Ensure that the responsibilities below in relation to Coaches, Managers and team support staff are carried out suitably and sufficiently.
- Bring to the attention of the Chair of the Liverpool Feds Football club any health and safety matter that cannot be dealt with at a team level.

- Ensure that the health and safety of staff, players and the general public are not adversely affected by the activities of Liverpool Feds Football club and that adequate resources are provided to achieve this.
- Provide the necessary information, instruction and training to enable staff to perform their job in a safe manner.
- Put in place a system to ensure that all new volunteering staff working with players do not start coaching or intervention work alone with players until they have submitted their DBS check and shown evidence of qualifications to the committee.

FACILITY PROCEDURES:

Liverpool Feds Football club hire facilities for training and match day games. The club will use a number of facilities during the year for different teams. It is the club responsibility to have access to a copy of the facility's health and safety policy, risk assessments, Fire procedures and public liability insurance.

Whilst using each facility it is the responsibility of team coaches/ managers / volunteer staff to:

- Ensuring that all accidents are reported using the Facility that is being hired for training / match day process
- Abide by the facility Fire Safety Policy and ensure that all proper fire precautions are observed and adequate numbers of Fire Marshals are appointed within the Department.
- Safety and the Individual
- Safety cannot be guaranteed unless each individual player, coach, manager, spectator and member of staff is prepared to share this responsibility and do everything in their power to prevent injury to themselves and others.

In particular, it is the duty of all club members to:

- use safe working procedures at all times; (eg ;following the coach's instructions)
- use protective equipment on all necessary occasions; (appropriate footwear and shin pads)
- report accidents and potentially dangerous incidents to the Head of Department, Managers or Safety Coordinator and co-operate fully in investigations which are carried out to prevent recurrence;
- report unsafe or unhealthy working conditions to their coach / Manager or facility staff
- accept individual responsibility to take all reasonable care for the health and safety of themselves and of any other person who may be affected by their acts or omissions;
- co-operate with the facility used so far as is necessary to enable it to comply with its legal duties
- not intentionally or recklessly, interfere with or misuse anything provided by the facility in the interests of health, safety or welfare. Members should conform to all instructions, written and oral, given to ensure personal safety and the safety of others;